

STUDENTS APPLICATION FORM

For Professional Examination Students Only

STUDENT'S DETAILS

Mr/Mrs/Ms surname (BLOCK LETTERS): _____
 Give Name (s): _____ SEX: Male Female
 Address: _____
 Date of birth: _____ (dd/mm/yyyy) Place of Birth _____
 Nationality: _____ NIC Number _____ Iss: _____ Exp _____
 Telephone N°: _____ Fax N°: _____ E-mail: _____ @ _____

NEXT OF SKIN

Name _____ Telephone N° _____
 Address: _____ Relationship with student: _____

BANK ACCOUNT DETAILS / TRANSACTIONS

Bank Name : ECOBANK CAMEROON S.A.
 A/C Name : MAARON TRAINING
 A/C N° : 110 101 130 2291
 IBAN : 10029 00011 010113 02291 96
 Swift code : **ecoccmcx**

(Payments can be done from any branch nationwide)

ALL FEES ARE PAID IN THE BANK ACCOUNT EXCLUSIVELY

CHOSEN COURSES AND DURATION

please tick to select your option and compute the fees payable

Session: June/Dec _____ CSP CPA CSIA CCP CICT TOEFL

Registration* (for KASNEB students only) **75 000 Frs**

Tuition**	Nber of Papers	Total fees
Part I (50 000 Frs / Paper)		
Part II (68 000 Frs / Paper)		
Part III (80 000 Frs / Paper)		

TOEFL PREP. (3 Months Program) **120 000 Frs**

Course Title	
Registration	
Tuition fee	
Total payable	

Date / /
 Signature (Student or guardian) _____
I have read, understood and agree to abide by the terms and conditions of this application form

* Payable by new students only and students who have discontinued their tuition

** Exclude all fees to be paid to KASNEB

TERMS AND CONDITIONS

(1) School fees can be adjusted at the discretion of Management and without any prior written notification to students. (2) Fees are paid in the bank account only and shall be due in full on registration. (3) Fees are not refundable under any circumstance once the classes have started (4) Fees do not cover any remittance to the examination body (5) By signing on this form, students confirm that they know, understand, and accept to be bound by the rules and regulations of the Business school as laid out at the back of this form (6) registration form is not refundable under any circumstance (7) application for refund are acceptable if submitted latest two weeks before course commencement in which case there will attract a management fee penalty of 10% (8) the school allows 20 working days to give a written answer to any correspondence or application.



STUDENT'S CODE OF CONDUCT

Maaron Business School sets a high standard for our moral behavior. The following code, while man-made, is based on scriptural principles fundamental growth and sound, collective interaction within a community of respectable Christian scholars.

As with all policies and procedures in his Handbook, this code of Conduct may be amended by the appropriate actions of the College faculty and administration.

Individual Honesty

The students of the College are expected to be fully honest in their individual relationships and communications among themselves, as well as in their interactions with College staff, faculty, and administration.

Honesty is expected in both written and verbal communications. Lying breaks down trust individually and collectively, and is not tolerated here.

Academic Integrity

Our students are expected to maintain their academic integrity. Cheating and plagiarism are violations of that standard. Such choices constitute academic theft, and are not tolerated at this college.

Examples of academic theft include; cheating on a test; copying another student's paper or theme; copying another author's work without properly quoting, citing, and identifying his work as a source; citing false or fabricated sources, or downloading whole, or portions of, papers electronically to be represented as one's own work.

Cell phones and digital cameras must not be turned on or visible during a test

Respect for Property

Students are expected to respect the personal property of others, as well as the College's property. Theft is not tolerated at this college.

Purity in Body

This College is a drug and alcohol-free work and educational environment. The use of alcohol and drugs by our students is absolutely prohibited. Students may not engage in drinking, handling, possessing, or giving away intoxicants, including beer, wine, ale, etc. The possession and/or use of drugs not prescribed by a physician, or the possession of drug paraphernalia, are absolutely prohibited. This regulation includes marijuana and hallucinatory agents.

Social Purity

Our students are expected to avoid "immoral environments" that are opposed to the biblical principles that this College was founded on. Thus, our students are prohibited from entering or patronizing places deemed by the College as providing activities and/or atmospheres inconsistent with our ideals, purposes, and policies.

Our students are prohibited from participating in gambling activities and entering gambling casinos.

Verbal Purity

The use of profanity, cursing, swearing, or abusive speech has no place at this College, and the use of such language is prohibited for our students.

Respect for Others

Harassment of any kind is not acceptable at Maaron Business School. Harassment is defined as any physical or verbal abuse that is offensive to the recipient. Sexual harassment is any physical, verbal, and/or graphic sexual advance, request for sexual favors, or others sexual-oriented conduct which is offensive or objectionable to the recipient.

Dress Code

Our students are expected to live up to a reasonable standard of dress fitting the nature of this institution, as it strives to educate "the whole man". Such an education here includes instruction on expected standards of decorum in serious professional and academic settings.

Formal Occasions

For specific formal occasions, such as the College's Spring Banquet, men are expected to wear a coat and tie. Women are expected to avoid dresses that include bare shoulders, or strapless, backless, or low-cut (whether front or back) styles. Clingy, tight-fitting, or sheer banquet dresses are also unacceptable. Any attire, for men or women is subject to review by appropriate College personnel.

B-School Programs and Class Meetings

- Our students are expected to dress reflecting the more serious decorum at these meetings, and the following standards apply for both day and evening;
- Men must wear full-length pants with an appropriate shirt
- Women may wear dresses, skirts and tops, or pants and tops;
- Shorts are prohibited;
- Sportswear, such as sweatpants, is prohibited.

Sports

Sportswear, whether worn for a physical education class or to compete in intramural events, is expected to meet the College's general standards, pants and shorts must at least touch the kneecap. Additional regulations may be specified by the College athletic department.